



<https://verdi-bub.de/seminar/4674>

## Themenplan

# Works council elections: Simplified procedure – Electoral board training (two-day course)

## Basics and practical exercises

The electoral board in simplified (shortend) election procedure

- :: rights and obligations, protection of the election, costs of the election

Basic terms and basic principles of works council elections:

- :: Definitions of employees, establishment, enterprise

Composition of the works council:

- :: Eligible voters and eligible candidates
- :: Number of works council members to be elected
- :: Composition according to gender, organisational units and mode of employment (Section 15 Works Constitution Act)

Preparing the election (deadlines, election declaration, submission of nomination lists, organisational matters)

Implementing the election:

- :: Electing the works council in secret and direct ballot
- :: The voting process (election principles: secret and direct ballot)
- :: Postal voting

Follow-up to the election:

- :: Procedure of counting the votes
- :: Determining the elected candidates
- :: Announcing the election result
- :: Contesting the election according to Section 19 Works Constitution Act and voidness of the election
- :: Invitation to the inaugural meeting

Practical implementation and first steps to initiate the election