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Themenplan

Works council elections: Standard procedure – Electoral board training (two-day course)

Basics and practical exercises

The electoral board in the standard election procedure (rights and obligations, protection of the election, costs of the election)

Basic terms and basic principles of works council elections (definitions of employees, establishment, enterprise)

Composition of the works council:
- Eligible voters and eligible candidates
- Number of works council members to be elected
- Composition according to gender, organisational units and mode of employment (Section 15 Works Constitution Act)

Preparing for the election:
- Deadlines
- Election declaration
- Submission of nomination lists
- Organisational matters
- Multiple lists or just one nomination list

Holding the election:
- Electing the works council by secret and direct ballot
- The voting process (election principles: Secret and direct ballot)
- Postal voting

Follow-up to the election:
- Procedure of counting the votes
- Determining the elected candidates
- Announcing the election result
- Contesting the election according to Section 19 Works Constitution Act and voidness of the election
- Invitation to the inaugural meeting

Practical implementation and first steps to initiate the election